



# **WEST PYMBLE NETBALL CLUB**

ABN 70 747 724 640

Position Title: Vice President

Date: 14<sup>th</sup> November 2014

## **Key responsibilities of the position**

- Oversee all aspects of the club's functioning
- Identify issues as they arise
- Help drive WPNC policy
- Ensure WPNC is compliant with incorporated association regulations - NSW Office of Fair Trading
- Take remedial action on errant club issues
- Support role to the President
- Fill in if key positions become unexpectedly vacant
- Take on special tasks
  - E.G organize trophies for club day
- Chair club meetings if necessary
- Communicate with committee members where appropriate
  - This can be via telephone, email or SMS

## **Who do you report to/liaise with**

- President of WPNC
- Position holders
- KNA where appropriate
- External businesses where appropriate

## **Additional Comments**

- The Vice President's role does not have specific tasks. The role is there mostly to support the President but also to oversee all aspects of the club. It is a position held so that a broader discussion on all issues of the club can be held by someone who is not directly involved with the position; the concept of emotional distance and to ensure that good process is being followed are the main focus of someone who holds this position