



WEST PYMBLE NETBALL CLUB

ABN 70 747 724 640

Position Title: Net Set Go Coordinator (Lofberg Courts)

Date: 16th September 2016

Key responsibilities of the position

- Need to organise all NSG teams for 7s and 8s for West Pymble - this includes team allocations (what girl goes in what team - usually kept to friends playing with one another from the 3 schools - OLPS, Gordon West and West Pymble Public). There are frequently PLC girls to place in teams.
- Coaches then need to be selected for each team. The coaches are usually volunteer mums of a girl playing in that team. If a coach cannot be found usually the coaching convener is told and in the past a young girl/s is asked along with parents supervision. Once the coach has been allocated a practice day needs to be organised. NSG has been given use of courts at Lofberg either on Mondays 3.45pm - 4.45pm or Fridays 3.45pm - 4.45pm.
- Managers then need to be selected for each team. As above the manager is a volunteer parent.
- Umpire needs to be selected for each team and again is a parent volunteer.
- The NSG Coordinator then attends a coaches and managers meeting at the Sports Club and all kit bags are given out to all coaches and managers.
- NSG coordinator needs to attend all meetings in regards to NSG with KNA - this is usually 2 a year one at the beginning of the season and an AGM at the end of the season.
- NSG coordinator needs to attend all club meetings and the AGM at the end of the year. These meetings are held at the West Pymble Bowling Club (Sports club) approximately 5 times a year.
- The NSG coordinator organises registration for teams wishing to play in the NSG Gala Days that are held at Lofberg (7&8 yr olds) and Canoon Road (9 yr olds) sometime in July.
- All communication is done by email from KNA and West Pymble Netball Club. All communication is passed to all NSG teams via the NSG coordinator then to the team managers who pass on the information.
- All communication to players and parents is done via email usually via the team manager.
- Each year KNA delegate duties ie. Grounds convener, Umpires convener etc. of Lofberg to a NSG club. This is decided at the first meeting of the year with KNA - this meeting includes all NSG coordinators from each club and these duties are then decided on.
- If any problems from the NSG teams arise it is usually handled by the NSG coordinator (and an email sent to the club President letting them know of the issue) if however it is unable to be resolved then the NSG coordinator liaises with the West Pymble Netball Club President.
- At the conclusion of the season the NSG coordinator runs 2 "Come and Try" sessions at Lofberg for all 5,6,7,8 year olds who haven't played NSG in that current season and who will be playing the following season. Volunteers (usually a couple of mums) help you run these sessions. They are done on the last 2 Fridays in Term 3. Flyers are to be done up and copied and given to the 3 local schools (Gordon West, West Pymble and OLPS) who are happy to give out to all 5 and 6 year olds (usually Kindy, year 1 and some in year 2).



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- Lastly, an AGM is held for the West Pymble Netball Club sometime in October/November and the NSG Coordinator is to write a report of the season just gone and will be asked to read this report at the meeting.

Who do you report to/liaise with

- NSG Coordinator reports to West Pymble Netball Club President
- NSG Coordinator liaises with the KNA NSG co-ordinator.
- NSG Coordinator liaises with all NSG team managers and answers all questions from parents.

Additional Comments: